

## **Committee on Instructional Technology**

### **February 2005**

Participating: Mike Albright, Paul Almjeld, Lori Bork, Becky Feaster, Anne Kelly, Kevin Kenkel, Jack Mortenson, Diane Sandhoff, Don Watt, and Rocky Von Eye

No acceptable time could be found for a face-to-face meeting of the Instructional Technology Committee. An online “group” was created for the committee in TigerNet, and the committee “met” virtually. The following topics were discussed online between February 3 and 21.

1. Draft RFP for 2005 Title III Mini-grants. In its last 2003-04 meeting, the committee discussed a number of changes to the request for proposal for Title III mini-grants and the procedures followed in evaluating them. These changes were incorporated into a revised RFP that was reviewed and discussed by the committee. Several additional changes were suggested: (1) clarification of the mentorship role of mini-grant recipients in the year following their grants; (2) specific reporting requirements for recipients to coincide with progress reports submitted by Rocky Von Eye to the Department of Education; and (3) clarification of whether past recipients were eligible for new mini-grants. These revisions were made to the RFP, the committee approved the document, and the RFP was distributed to the faculty by Kevin Kenkel.
2. Official Charge for the Committee. The committee is not recognized as an “official” DWU faculty committee. A draft of an official charge was distributed and discussed. A recommended change related to making the functions of the committee independent of any external grant the university might have was incorporated into the draft. A consensus was reached regarding the wording of the draft, and the draft was forwarded to the Dean for referral to the appropriate governance bodies.
3. Spring 2005 TLT Roundtable Schedule. Mike Albright proposed a spring 2005 schedule of activities for the DWU Teaching and Learning with Technology Roundtable (TLTR). The topic generated little discussion, except for a vote for approval and a suggestion of Jodie Barker as an additional presenter for the session on academic dishonesty.
4. Mac Laptop Requirement for CAT Majors. Jack Mortenson asked the committee to discuss his proposal that CAT majors be required to purchase Macintosh laptops rather than PC laptops. The primary concern raised was the ability of Information Systems to support the Mac platform. Kevin Kenkel noted that the need to support Macs was evident, and that he needed to work toward implementing a plan for full Macintosh support by the 2006-07 academic year. Jack and Paul Almjeld both noted that some disciplines are accustomed to using the Mac platform and need to be accommodated at DWU.

Respectfully submitted,

Mike Albright, Chair