

## **Instructional Technology Committee**

### **Monday, December 4, 2006**

Present: Jack Mortenson, Anne Kelly, Rocky Von Eye, Don Watt, Kevin Kenkel, Mike Albright

Excused: Lori Bork, Paul Almjeld, Matt Moore

The meeting was held from 1:30 to 2:30 p.m. in the McGovern Library conference room.

1. Approval of minutes. Since the committee chair was negligent in not sending out the minutes of the last meeting for review, approval of the minutes was postponed until the December 12 meeting.
2. Approval of travel grant. By e-mail, the committee approved a travel grant for Adele Jacobson, Diane Sandhoff, and Pat Twedt of the Nursing Department, in the amount of \$1,007.13, to attend an Assessment Technologies Institute workshop to be held in Olathe, KS, on December 1. The trip ultimately was canceled due to a winter storm in the Kansas City area.
3. Divisional grant update. Kevin Kenkel provided the committee with an update on divisional grant proposals he has received. As of this date, he has received a total of five proposals, from Education (1), Humanities (1), and Natural Sciences (3). No proposals have been received from Social Sciences. Anne Kelly and Kevin both agreed to follow up with the Social Sciences division chair to see if proposals are forthcoming. Kevin noted that he will distribute the proposals shortly for committee review and discussion at the December 12 meeting. If funds remain, the RFP allows for a second round of proposals to be solicited.
4. Tablet demonstration. Rocky Von Eye announced that Tom Farrell of Dakota State University will make a presentation on tablet computing to our faculty, on a date to be determined. He will talk about DSU's model for student laptops. The issue of requiring student laptops needs to be addressed in the technology planning process. What would be the most appropriate approach for each department? Mike Albright will locate the results of the faculty technology survey related to student laptops and share with the committee.
5. Laptops for adjuncts. Jack Mortenson noted the issue of the university not providing computers for adjuncts. Kevin Kenkel responded that the budget currently funds computer refresh for regular employees on a 7-year replacement cycle, and that funds aren't available at this point in time to provide computers for adjuncts. The committee noted that computers should be provided to super-adjuncts and coaches.
6. Online learning policy. The committee completed its review of the draft online learning policy. Mike Albright will make all changes requested by the committee and send out the revised draft for a final review this week. The draft will next go to the Faculty Relations Committee.

7. Next meeting. The next committee meeting will be held Tuesday, December 12, at 1:30 p.m. in the McGovern Conference Room. The primary agenda items will be review of the divisional grant proposals and setting priorities for the academic technology planning process.

Respectfully submitted,

Mike Albright, Chair