

2016-17 DWU Student Handbook

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Fire Alarms/Fire Drills

When a fire alarm sounds everyone is required to evacuate the building. Everyone is responsible for familiarizing themselves with fire exits and escape routes. When an alarm sounds:

1. Close all windows and doors.
2. Walk-DO NOT RUN-to the nearest exit. Exit routes are posted in each area.
3. Move to designated evacuation area or at least 250 feet away from the building.
4. Stay outside until a clearance signal is given.
5. If you notice a fire in the building,
 - a) activate the fire Alarm
 - b) **call 911**
 - c) notify residence life at extension 2942 or 605-770-1593 with the location of the fire.
6. Do not use elevators.

DWU policy and federal law prohibit false fire alarms. Fire detectors are mandated by state law and must be in working condition at all times.

Anyone failing to evacuate, activating a false fire alarm (intentionally or accidentally) or disabling a smoke alarm may be subject to disciplinary action and/or criminal charges.

FIRE DOORS

Internal fire doors are located in various buildings on campus and throughout each residence hall. These doors are designed to slow the spread of a fire. Each door is to remain shut at all times, unless magnetically or electronically controlled. All interior fire doors are appropriately labeled and identified.

FIRE EXTINGUISHERS

Fire extinguishers are readily available on all floors of all buildings at Dakota Wesleyan University. These extinguishers are clearly marked and are usually at the end of the halls. If needed, use the instructions printed on the extinguisher. The tampering or destruction of firefighting or detection equipment is a violation of Dakota Wesleyan policy and a federal offense. If a suspect cannot be apprehended for the incident, the floor/building will be assessed a fine in addition to replacement cost of the equipment.